

Project Brief - Affordable Housing and Planning Policy

Project Board

Councillors: Daniel Poulter, Paul Smith, Terry Soan, Trevor Webb

Background to the Project

The Services scrutiny committee decided as part of its work programme to look at Policy Development on Affordable Housing and its relationship with Planning Policy

Personnel supporting the Project

Katrina Strong - Scrutiny Lead Officer & Project Manager

Tim Cookson, Borough Planning Officer (person within the department to act as a link and acquire information as required by the Board)

Andrew Palmer, Housing Services Manager (person within the department to act as a link and acquire information as required by the Board)

Information needed at the start of the project

- Draft Project Initiation Document and Project Brief

Scope of the Project

The exact scope of the policy development project will be decided at the first meeting of the review board.

Timescale

The review will begin in September and it is anticipated that an update be reported to the Services Scrutiny Committee in December 2006

The first review board meeting is 5 September 2006.

Miscellaneous

The Project Initiation Document needs to be completed in time for the first meeting of review board, 5 September 2006, for members to consider and agree scope